**TASP Board of Directors Meeting**

**September 16, 2014**

Participants: Susan Yuan, Bernadette Irwin, Sue Jones, Leslie Kinney, Ellen Gilmartin, Lindsay Brillhart, Nicole Brisson, Lynn Fogg- Cornelio, Ginny Cruz (who kept getting dropped off the call); Carolyn Harpole, Leslie Pokras,

Not Participating: Ella Callow; Maurice Feldman; Traci LaLiberte; Liz Lightfoot; Sylvia Long; Denise Marshall (away); Denice Mock, (away); Catherine Wade

The September 16, 2014 meeting of the TASP Board of Directors was called to order at about 3:20 PM by Susan Yuan, after a delay due to issues with the call in numbers.

1. Susan Yuan asked if there were any concerns or questions about the minutes of the July 15, 2014 meeting. As there were none, the minutes adopted by consensus.
2. Training committee as reported by Sue Jones, chair: This committee has been moving forward. Goal of committee: build capacity of family systems and providers.
3. Committee agreed that we will hold off on doing live seminars at the moment. We will start building a webinar library series. The first webinar of this series will be a presentation by Robyn Powell with an update on the national scene with respect to parents with disabilities, since “Rocking the Cradle”. Robyn will record it and archive in November; this will be free to whet people’s appetite, others will have a cost.
4. June regional conference needs assessment results showed that many people were interested in both webinars and face to face training opportunities. Some didn’t care about CEU’s.
5. They are working on developing a running list of topics and presenters.
6. Next meeting they will discuss outreach and membership connections, to get word out. They will work with Denise Marshall on this (membership chair).
7. They hope to partner with states with laws related to rock the cradle, to do a presentation on what each of these states have done.
8. They haven’t really figured out the intellectual property issue. The question came up, who owns the webinar?
9. Discussion of financial issues related to both the training committee and finance committees:
10. Susan Yuan suggested that further discussion will be needed and policies and procedures may be needed for when individuals, organizations or businesses get exposure via a TASP event. Should TASP be paid? If Board Members get paid for trainings we do about TASP, does the money go to TASP?
11. There also may be times that TASP gets exposure via another organization’s conference, training or event. We don’t want to have to pay for that, either.
12. In the case of another organization, this issue may be related to the question on organizational membership. When networking through a TASP event, there should be a responsibility to give back.
13. The Board agreed that further discussion is needed by the finance and training committees, and policies and procedures will need to be developed. TASP can do more if we have more money.
14. We need to protect ourselves from liability. The Board is clear that no member of TASP may do any consultation as “TASP”. TASP is an informational resource only. This needs to be made clear to others.
15. Susan Yuan and Nicki will help draft a disclaimer based on what they have used with Sage Haven’s trainings re parenting assessments.
16. Leslie: we will need to renew our Board liability insurance in October.
17. No formal Finance Committee report but the bank balance
as of 8/31/14 was $13,998.90.
18. Public Affairs Committee:
19. Bernadette and Sue Jones reported on the NCD hearing in July, 2014 in DC on Rocking the Cradle. The panel was mostly NCD people. Three segments:
20. A legislative panel from two states that had laws or were working on it.
21. A parent panel, including the Thornton’s re becoming parents, the support they got.
22. Traci LaLiberte and Ella Callow gave a National overview re Rocking the Cradle.
23. Robyn was there as a participant, and agreed to do the Webinar for TASP.
24. It was good to get the word out, two years after report.
25. Susan and Ginny will be going to SW Conference on Disability. Ginny is trying to work it out so she can join them.
26. The next AUCD conference is November 8-12, 2014, in DC. Susan Yuan and Bernadette Irwin will present, and will also present to the AUCD Family Support Special Interest Group (SIG).
27. Susan will present at TASH. Nothing new but can discuss progress.
28. Bernadette and Sue Streeter and YAI in May, 2015.
29. In a few days, Susan Yuan and Nicki Brisson will present in Pittsburgh re assessment; an influential psychologist that will be there.
30. Lindsay Brillhart continues to make connections within SABE, etc.. The next SABE conference is in Oklahoma City.
31. Conference committee: Denise Marshall is not on the call so update from others –
32. 2015 conference will be in Memphis, October 12-13 2015. There will be a face to face Board meeting on October 14th 2015.
33. Denise Marshall has a lot of experience about negotiation for contracts etc. and has been doing a great job.
34. Regional Conferences- not under Conference Committee as they have enough to do:
35. Leslie Pokras – She is starting to get a good local workgroup started in Tampa FL area. They are getting some momentum will hope to do a conference sometime
36. 2016 maybe we could consider a conference in Minnesota.
37. Mid Adlantic, North East, or other regional conferences, possibly at the same time, possibly including a shared web event, such as a keynote or two.
38. Local presentations would be focused on local networking. Academia?
39. TASP has a commitment to provide seed money to regional conferences, whenever possible.: one keynote or two that would link to the others.
40. Would doing a regional conference help or hurt a regional workgroup’s prospects for getting selected to host a national Conference? Something to consider (don’t know).
41. Membership Committee: Denise Marshall is unable to be on call.
42. Lindsay said there will be newsletter before the end of the year. This will be sent out before or as members are asked to pay dues.
43. Update on progress at getting contact information for self-advocates who registered at last conference under the people who recruited them: Ellen didn’t get anywhere, but Lynn Fogg- Cornelio is making progress. Lynn asked the case managers said they registered the parents under their own names and address; parents’ residential address used if there was no email. More work is needed.
44. Ellen will check her list of people that were given waivers and provide their contact info to Denise Marshall, or put them on the data base herself.
45. We need to get ready for our annual meeting; Notice for meeting needed. Annual meeting is presently scheduled for 10/21/14 as a conference call meeting, but if we don’t have time to get it fully prepared we can delay it.
46. Susan and Bernadette: Membership letter needs to go out, now have the webinar and conference info, also need to tell them about the annual meeting and the way to log in to the website. We have been waiting to be able to get accurate info re the web site. Need to go with what we have.
47. Web site: Denice Mock tech committee not on the call today.
48. Research committee: No update from Maurice.
49. Bernadette update re Kennedy K. collaboration: nothing set yet. We are still hoping Chris Smith will write synopsis about what we are up to. We would take this to AUCD; present to people like Aaron Bishop (AIAIDD Dir).
50. Traci LaLiberte was advocating for this. Bernadette will also continue to work on this.

10. Public affairs committee- In addition to the discussion some stuff was discussed at beginning of meeting: also

a) Sylvia Long and Bernadette Irwin have arranged for a training for Maryland Public Defenders, with presentations by Maurice Feldman and AJ Ruben (Disability Rights VT Lead Attorney)

b) Mass will try again to get the law through.

c) No new progress on Department of justice. Need early and clear cases.

d) No new budget requests.

e) AAIDD: accepting proposals thru 12/5 conference June in Louisville KT. Lindsay is close enough to drive. Lindsay would help.

f) SABE conference: anyone going or presenting this year? It will be in Maryland, Oct 9-12, 2014. If anyone goes, they could bring brochures. Lindasy will send info re SABE.

Meeting adjourned at about 4:30 by President Susan Yuan.

Next meeting will be the Annual, to be announced but presently tentatively scheduled for 10/21/14 at 3 PM in place of the Officer’s meeting usually scheduled at that time.

*Minutes respectfully submitted by Ellen Gilmartin on 10/11/14, with apologies for the delay.*

*Resubmitted with revisions and corrections, 10/21/14, with more apologies. -eg*